

## **FAQs:**

**Who can rent the Clubhouse?** Current homeowners of The Meadows may reserve the clubhouse for their special occasions.

**How do I contact the clubhouse with questions?** The clubhouse email is [reservetheclubhouse@gmail.com](mailto:reservetheclubhouse@gmail.com)

**How much is it to reserve the clubhouse?** A refundable deposit of \$150.00 will be required, which is to be paid by check and is due 72 hours after submission of the signed Agreement. Deposits are to be paid at the clubhouse, with the Clubhouse Coordinator, who will contact you to arrange a time once your request has been submitted. Checks can be made out to Meadows HOA and be post-dated for the date of the event.

**What is the deposit for?** The deposit is used to secure the date of your event and will be returned to you\* upon successful completion of the cleaning checklist as outlined in the contract and on this website. The venue will be checked after your event. Your deposit is never cashed unless the cleaning checklist is not completed or if there are damages.

\*Checks are shredded unless the homeowner requests that the physical check be returned.

**Is there a contract we have to sign?** Yes, a contract will need to be signed. Once you have submitted your reservation request from the HOA website, you will immediately receive a confirmation email with links to the Usage Agreement/Additional Terms. Instructions for signing and returning the Agreement are included in the email and are time sensitive. There will also be a link to review the cleaning Checklist.

**Are we allowed to have alcohol at our event?** Yes, as long as it is used responsibly.

**Are there cameras in the clubhouse?** Yes, there are cameras placed all throughout the clubhouse. Tampering with or obstructing cameras is prohibited and will result in your security deposit being kept as well as potentially losing your access to the clubhouse in the future.

**Do we have to clean the clubhouse after the event?** Yes, there will be a cleaning checklist provided. If the cleaning checklist is not completed fully, the deposit will be kept.

**Do we have to bring our own cleaning supplies?** No, The HOA will provide all cleaning supplies.

**Are we allowed to play music at our event?** Yes. Please refer to the contract for details. Neighborhood quiet hours are still in effect for clubhouse use.

**Can we use the downstairs portion of the clubhouse?** Currently, the downstairs is not available for use other than for HOA board meetings and related work.